

STARK COUNTY COMBINED BOARD OF HEALTH

March 13, 2024

The regular meeting of the Stark County Combined Board of Health was called to order by Jennifer Kungle, at 8:00 am. Members in attendance were:

David Benner Karen Hiltbrand Phil Francis Braden Kail

Jennifer Kungle Terrence Seeberger David Thorley Ben Wheeler

Mr. Norris administered the Oath of Office to reappoint Board of Health Members, Dr. Jennifer Kungle and Phil Francis.

A motion was made by David Benner, seconded by Karen Hiltbrand, that the minutes of the February 14, 2024, meeting be approved by the Health Commissioner and Secretary to the Board. The voice vote was unanimous and the motion passed.

FINANCIAL

A motion was made by Karen Hiltbrand seconded by David Thorley, that the following resolution authorizing payment of vouchers for February 2024 be approved as seen in the attachments.

RESOLUTION

BE IT RESOLVED, by the Board of Health of the Stark County Combined General Health District, Stark County, Ohio:

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SECTION 1: That the expenses as presented by Kirkland Norris, Health Commissioner of the Stark County Combined General Health District be approved for payment.

SECTION 2: That the Auditor of Stark County be and is hereby authorized to draw warrants on Stark County, Treasurer, for payment of vouchers, hereof.

ADOPTED: April 10, 2024, by the STARK COUNTY COMBINED BOARD OF HEALTH

_____	_____
_____	_____
_____	_____
_____	_____

With one abstention, the voice vote was unanimous and the motion passed.

RESOLUTION

It was moved by, David Benner seconded by Karen Hiltbrand, that the **PAYROLL REIMBURSEMENT** be approved as submitted in the attachment: NOW THEREFORE, Kirkland Norris, Health Commissioner, is hereby ordered and authorized to sign any payroll forms required by the Office of the Auditor for the warrant dates of March 13 and 27, 2024, to transfer, advance, or reimburse District Health for salaries, PERS, insurance, Medicare, and travel from Funds 006, 007, 008, 018, 025, 049, 085, 095, 125, 162, 163,

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216, 258, 288, 411, 412, 413, 519, 553, 560, 632, 721, 722, 965 and 966. The voice vote was unanimous and the motion passed.

The resolution shall take effect and be in force from and after the earliest period allowed by law, adopted April 10, 2024, by the Board of Health, Stark County Combined General Health District.

PRESIDENT

SECRETARY

A motion was made by Karen Hiltbrand, seconded by David Benner, authorizing the reimbursement of personnel items for the month of February 2024. The voice vote was unanimous and the motion passed.

A motion was made by David Thorley, seconded by Karen Hiltbrand, authorizing the Transfer of Appropriations. The voice vote was unanimous and the motion passed.

Mr. Norris presented the financial report, seen in the attachments. A motion was made by Karen Hiltbrand, seconded by Braden Kail, to approve the monthly financial report as presented. The voice vote was unanimous and the motion passed.

A motion was made by David Thorley, seconded by Karen Hiltbrand to approve the Stark County Combined General Health District 2025 Budget. The voice vote was unanimous and the motion passed.

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PERSONNEL

A motion was made by Karen Hiltbrand, seconded by Braden Kail to grant permission for the Health Commissioner and Nursing Director to attend the Ohio Public Health Conference in Columbus, sponsored by the Ohio Public Health Partnership on April 29 through May 1, 2024, with expenses not to exceed \$600 registration, \$1,000 lodging, \$500 transportation, and \$160 meals, for a total of \$2,260. The voice vote was unanimous and the motion passed.

A motion was made by David Benner, seconded by Karen Hiltbrand to grant permission for Courtney Myers to attend the American Industrial Hygiene Association National Conference on May 21, 2024, in Columbus, Ohio, with expenses not to exceed; \$452 registration, and \$12 meal, for a total of \$464. The voice vote was unanimous and the motion passed.

A motion was made by Braden Kail, seconded by Karen Hiltbrand to grant permission for Paul DePasquale and Randy Ruszkowski to attend the Ohio Environmental Health Association Annual Educational Conference on April 11-12, 2024, in Columbus, Ohio, with expenses not to exceed; $\$175 \times 2 = \350 registration (lunch included); \$200 per night hotel (double occupancy & breakfast included) $\times 2$ days = \$400; \$80 meals, for a total of \$830. The voice vote was unanimous and the motion passed.

A motion was made by Braden Kail, seconded by Karen Hiltbrand to grant approval for Allie DeVore, Janet Allen, Bridget Wheeler, and Julianna Smith to renew their annual Association for Professionals in Infection Control and Epidemiology (APIC) membership.

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The renewal rate is \$250 each, for a total of \$1000. Costs are covered in full through the NACCHO grant. The voice vote was unanimous and the motion passed.

A motion was made by Braden Kail, seconded by Karen Hiltbrand to grant approval for Janet Allen, Bridget Wheeler, Julianna Smith, and Allie DeVore to obtain Certified in Infection Control (CIC) complimentary study materials and digital textbook for associate Infection Prevention Control exam preparation. Cost not to exceed \$1200 total. Supported and paid for by the NACCHO grant. The voice vote was unanimous and the motion passed.

A motion was made by Karen Hiltbrand, seconded by David Benner to acknowledge the letter of resignation of Denise Wiley, Public Health Nurse, and grant permission for the Health Commissioner to hire a replacement. The voice vote was unanimous and the motion passed.

BOARD OF HEALTH CONTINUING EDUCATION

Aubrey Neuenschwander, Nursing Manager, presented “Don’t be mis-LEAD”

REPORTS

Amanda Uhler, Director of Nursing Services, presented the **NURSING REPORT**, seen in the attachment labeled Nursing Service Board Notes.

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Kay Conley, Director of Administration and Support Services, presented the **ADMINISTRATION AND SUPPORT SERVICES REPORT**, seen in the attachment labeled Administration and Support Services Board Report.

Debbie Dawson, **LEGAL ADVISOR**, reported she continues to work on a large volume of cases involving sanitary sewer hookups. In 2023, there were 48 cases, compared to 5 the prior year. It can be very expensive for homeowners to afford the required steps to abandon their septic tank. Currently, there are 10 cases that are ready for show cause hearings.

Paul DePasquale, Director of Environmental Health Services, presented the **ENVIRONMENTAL HEALTH REPORT**, seen in the attachment labeled Environmental Health Notes.

VARIANCES

There were no variances for the month.

OLD BUSINESS

There was no Old Business for the month.

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NEW BUSINESS

A motion was made by David Thorley, seconded by Braden Kail to grant approval of the Stark County Health Department's revised Drug and Alcohol-Free Workplace Policy. The voice vote was unanimous and the motion passed.

A motion was made by Karen Hiltbrand, seconded by Braden Kail to grant approval for the Health Commissioner to enter into agreements with the following entities following their specific grant program and funding amount, through the Ohio Department of Health (unless otherwise noted):

- Holmes County General Health District; FY24 Child Injury Prevention Grant addendum (CIAG mini-grant); \$3,000 (total of \$9,000)
- Stark County Educational Service Center; FY24 Creating Healthy Communities Grant addendum; \$2,500 (total of 10,000)
- Stark Parks; FY24 Creating Healthy Communities Grant Addendum; \$5,000 (a total of \$15,000)

These agreements are on the standard template issued by the Stark County Health Department and have been reviewed and approved by legal counsel. The voice vote was unanimous, and the motion passed.

A motion was made by Braden Kail, seconded by Karen Hiltbrand to grant approval for the Health Commissioner to enter into an agreement with Summit County Public Health for the Regional Prevention and Linkage to Care Collaborative to support the subregion of Carroll, Harrison, Holmes, Jefferson, Stark, and Tuscarawas counties to assess for opportunities to expand naloxone access, harm reduction access, and placement of linkage

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navigators for the project, and will receive \$100,000 to implement the deliverables from January 1, 2024 through August 31, 2024. This agreement has been reviewed and approved by legal counsel. The voice vote was unanimous, and the motion passed.

A motion was made by David Thorley, seconded by David Benner to grant approval for the Health Commissioner to enter into an agreement with HOF Village Stadium, LLC, for a Community Health Worker (CHW) professional development opportunity and media launch event through the CHW Workforce Development Initiative funding on April 18, 2024, for the rental fee of \$2,300 and food and beverage costs based on the number of attendees not to exceed a total of \$5,000. This agreement has been reviewed and approved by legal counsel. The voice vote was unanimous, and the motion passed.

A motion was made by Karen Hiltbrand, seconded by David Thorley to grant approval for the Health Commissioner to enter into an agreement with the Center for Marketing and Opinion Research (CMOR), LLC for survey design, programming, data cleaning, analysis, and the development of a report for the Community Health Improvement Plan Action workgroup for non-treatment barriers to access mental health services, not to exceed the credit of \$7,000. This agreement has been reviewed and approved by legal counsel. The voice vote was unanimous, and the motion passed.

A motion was made by David Thorley, seconded by Karen Hiltbrand to grant approval for the Health Commissioner to enter into an agreement with the Michigan Public Health Institute in accordance with grant requirements for the National Center for Fatality Review and Prevention funding of \$18,275. Pending approval by legal counsel, the voice vote was unanimous, and the motion passed.

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A motion was made by Karen Hiltbrand, seconded by David Thorley to grant approval for the Health Commissioner to enter into an agreement with Kent State University Stark Conference Center for the Daily Meeting Package Custom Price for the 2024 Health Improvement Summit on Jun 27, 2024, for \$7,650. This will be covered by sponsorship from the North Canton Medical Foundation. This agreement has been reviewed and approved by legal counsel. The voice vote was unanimous, and the motion passed.

A motion was made by Karen Hiltbrand, seconded by Phil Francis to grant approval for the Health Commissioner to enter into an agreement with HomePlace Creative for a promotional video project for the CHW Workforce Grant to be completed by May 31, 2024, not to exceed \$5,000. This agreement has been reviewed and approved by legal counsel. The voice vote was unanimous, and the motion passed.

A motion was made by Karen Hiltbrand, seconded by David Thorley to grant approval for the Health Commissioner to enter into a Coalition agreement with Safe Kids Worldwide, updating responsibilities and obligations as the lead agency for Safe Kids Stark County. This agreement has been reviewed and approved by legal counsel. The voice vote was unanimous, and the motion passed.

EXECUTIVE SESSION

There was no Executive Session for the month.

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BOARD OF HEALTH CONCERNS/HEALTH DEPARTMENT ACTIONS

A Board of Health member brought up concerns reading the April 8th Solar Eclipse and the eye safety of children that are going to be watching the event. Health Department staff discussed the educational campaign and social media posts that have been shared with our community. The education has specifically stressed eye safety and how to safely observe the solar eclipse.

HEALTH COMMISSIONER'S COMMENTS

Mr. Norris informed the Board Members that the DAC meeting that was held on March 7, 2024, went extremely well.

This year's Mosquito Control Program contract cost per mile is projected to be \$50 per mile, the Board previously approved \$48 per mile. The increased chemical and fuel costs are what is driving the price.

Adopt a Highway- The Stark County Health Department takes care of a section of Wales Rd in Jackson Township. Mr. Norris asked the Board Members permission to schedule the clean-up project during normal business hours. The work date will be scheduled in April.

It has been brought to AOHC's attention that OPERS is having discussions about increasing the employer contribution from 14% to 18%. Currently, there is no legislative language.

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Canton City transitioned the Hub to the Stark County Community Action Agency.
The partnership is working great, the first payment was \$33,000.

ADJOURNMENT

Being no further business, the meeting was adjourned at 9:33 am, with the next regular meeting scheduled for Wednesday, April 10, 2024, at 8:00 a.m. at the Stark County Health Department.

PRESIDENT

SECRETARY